



Coordinator IQAC

گورنمنٹ ڈگری کالج بیروہ کشمیر

GOVERNMENT DEGREE COLLEGE BEERWAH, KASHMIR

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IQAC MINUTES OF THE MEETING

Date: 18th August 2023

Venue: Mini Conference Hall, Government Degree College Beerwah

Time: 11:30 AM

Agenda:

1. Review of pending AQAR submissions.
2. Collection and compilation of student feedback.
3. Monitoring of the admission process for the academic year 2023-24.
4. Acknowledgment of the successful organization of a national-level conference.
5. Framing of an academic calendar.
6. Continuous monitoring of academic activities.
7. Establishment of a registered Alumni association.
8. Organization of a parent-teacher meeting.
9. Encouragement for faculty participation in induction programs, workshops, and conferences.

Proceedings:

1. **Pending AQAR Submissions:**
 - The Principal took a serious note of the pending AQARs for the years 2021-22 and 2022-23.
 - It was urged to urgently complete the data submission for these reports. The committee agreed to expedite the process to meet the required deadlines.
2. **Student Feedback:**
 - It was emphasized that feedback from students regarding the functioning of the college should be collected and compiled promptly.
 - The IQAC members responsible for the component of Curricular Aspects were assigned to start the feedback process immediately.
3. **Admission Process for 2023-24:**
 - The admission committee was directed to closely monitor the admission process for the academic year 2023-24 to ensure a fair distribution of major courses among the students.
 - It was impressed that a major should not be assigned to less than 10 students to maintain the integrity and effectiveness of the courses.
4. **Acknowledgment of National Conference:**
 - All college committees, particularly the Social Works Department, were congratulated for successfully organizing a two-day National Level Hybrid Mode Conference on "Social Protection for an Inclusive Development" on 22nd and 23rd June 2023.
 - Departments, especially Science departments, were encouraged to organize similar conferences and workshops in the future.
5. **Framing of Academic Calendar:**
 - It was decided to frame an academic calendar to ensure the smooth functioning of the academic process. The committee agreed to draft the calendar and finalize it in the next meeting.
6. **Academic Monitoring:**
 - The Academic Monitoring Committee was directed to continuously monitor academic activities and receive regular attendance reports from the faculty members to ensure adherence to the academic schedule and maintain quality education standards.

7. Establishment of Registered Alumni Association:

- It was proposed to establish a registered Alumni Association to strengthen the network of former students and involve them in the development activities of the college. Steps to formalize this association will be discussed in the next meeting.

8. Parent-Teacher Meeting:


- A parent-teacher meeting was proposed to engage parents in the academic and extracurricular development of the students. The committee agreed to organize this meeting bi-annually.

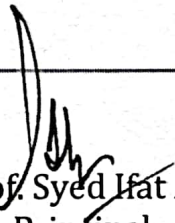
9. Faculty Participation in Programs:

- Faculty members were encouraged to attend induction programs, workshops, and conferences to enhance their skills and stay updated with the latest developments in their respective fields. The college will provide necessary support and facilitate their participation.

Conclusion: The meeting concluded with a vote of thanks to all members for their active participation and valuable suggestions.

Recorded by:


Dr. Mushfiq Ahmad Malla
IQAC Coordinator
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Prof. Syed Ifat Ara,
Principal